



EmploymentNotificationNo.NIPER-HJP/Admin./Recruitment/2026-27/01

Date: 15.06.2026

### VACANCY CIRCULAR

The National Institute of Pharmaceutical Education and Research (NIPER) Hajipur is the first Institute of its kind to be set up at in the State of Bihar in the year 2007. It is an Autonomous Institution of National importance, established under the aegis of Department of Pharmaceutical, Ministry of Chemicals and Fertilizers, Govt. of India under NIPER Act 1998 at Hajipur in Vaishali District of Bihar. It is a Centre of Excellence for higher education, research and development in Pharmaceutical Sciences, conceived to provide leadership in Pharmaceutical Science and other related areas. The institute is hiring five (05) consultants on contractual basis at its campus in Hajipur, Vaishali.

Applications are invited from the eligible and suitable Indian Nationals for the posts of Civil Engineer, Internal Auditor, Maintenance Engineer (Electrical), Visiting Consultant/Specialist Doctor (OB/GYN) and Visiting Consultant/ Counsellor (Psychologist) at NIPER Hajipur purely on a contractual basis for an **initial period of 12 months**. The eligibility and other details are given hereunder:

<b>Post 1:</b>	<b>Civil Engineer (Contractual)</b>
<b>Vacancy:</b>	One (01)
<b>Essential Qualifications:</b>	B.E/B.Tech or equivalent in Civil Engineering from any recognized Institute/University.
<b>Essential Experience:</b>	At least 10 years' experience and work in an organization handling of Housing and Building Construction/Project Management in Civil maintenance/installation activities.
<b>Desirable:</b>	<ul style="list-style-type: none"><li>Retired Government Officers from engineering wings/Construction wings of Central Government / State Government / Central &amp; State PSUs/ Autonomous Bodies having considerable experience (Not less than 10 years) in the field of construction of Government Buildings and Civil Projects.</li><li>Good experience and knowledge of CPWD rules and procedure, Knowledge of preparing of BoQs for civil and electricity works, using CPWD manual like DS and DPAR.</li></ul>
<b>Age:</b>	Below 65 years as on last date of submission of application.
<b>Monthly Remuneration:</b>	Rs. 50,000/- (Consolidated).
<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"><li>Inspect projects sites to ensure they meet relevant codes and are progressing properly and to ensure quality of construction.</li><li>Ensure project feasibility through continual evaluation of structural integrity and design practically.</li><li>Analyze architectural and structural drawings and map to inform the direction of projects.</li><li>Perform and adjust quantity calculations for practical and budgetary purposes.</li></ul>



	<ul style="list-style-type: none"><li>• Other assigned work related to construction/repair of building/administration.</li><li>• Any other works as assigned by the authorities.</li></ul>
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<b>Post 2:</b>	<b>Internal Auditor (Contractual)</b>
<b>Vacancy:</b>	One (01)
<b>Essential Qualifications:</b>	Graduation in Any discipline. Knowledge of PFMS, FR/SR, Tally ERP-9, Administrative Rules and Regulations of Govt of India.
<b>Essential Experience:</b>	Persons retired from the post of Sr. Audit Officer/ Sr. Accounts Officer/ Audit Officer/ Accounts Officer having minimum 10 Years of service in any of the organization like Indian Audit & Accounts / Indian Revenue / Indian Civil Accounts / Indian Defense Accounts / Indian Railway accounts / Indian Cost Accounts and other departments of Govt. of India in the domain of Audit/Accounts.
<b>Desirable:</b>	Preference will be given to the candidate having a Post Graduate degree in Commerce/Economics/Management discipline or professional degree like CA/CMA/CFA. Knowledge of MS Office.
<b>Age:</b>	Below 65 years as on last date of submission of application.
<b>Monthly Remuneration:</b>	Rs. 50,000/- (Consolidated).
<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"><li>• Carry out Internal Audits of Accounts, Stores, Admin, and other functional departments of NIPER Hajipur.</li><li>• Participate in pre- and post-audit activities of the Institute and other statutory audits.</li><li>• Any other duties assigned by the Competent Authority of NIPER Hajipur.</li></ul>

<b>Post 3:</b>	<b>Maintenance Engineer (Electrical) (Contractual)</b>
<b>Vacancy:</b>	One (01)
<b>Essential Qualifications:</b>	B.E/B.Tech or equivalent in Electrical Engineering from any recognized Institute/University.
<b>Essential Experience:</b>	Retired Government Officers from engineering wings /electrical wings of Central Government / State Government / Central & State PSUs/ Autonomous Bodies having considerable experience (Not less than 10 years) in the field of maintenance of HVACs/AHU/Chillers/ACs, and other electrical engineering aspects of the Institute.
<b>Desirable:</b>	Applicants holding the post of Assistant Engineer and above at the time of retirement from Govt. Service will be preferred.
<b>Age:</b>	Below 65 years as on last date of submission of application.
<b>Monthly Remuneration:</b>	Rs. 50,000/- (Consolidated).
<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"><li>• To supervise the maintenance of overall electrical connections, laboratories, hostels, animal house etc.</li></ul>



	<ul style="list-style-type: none"><li>• Supervise the maintenance of the institute ACs of the entire campus, CCTV, HVAC, &amp; AHU facilities, Fire Fighting, Fire Detection System, solar system etc.</li><li>• Inspect projects sites to ensure that proper electrical items, cables and wiring is being done and ensure quality of installed items.</li><li>• Any other engineering related works assigned by the Director/Registrar/Estate &amp; Security Officer to support daily activities of the institute.</li></ul>
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<b>Post 4:</b>	<b>Visiting Consultant – Specialist Doctor (Obstetrics &amp; Gynaecology)</b>
<b>Vacancy:</b>	One (01)
<b>Essential Qualifications:</b>	<ol style="list-style-type: none"><li>1. MBBS Degree or equivalent qualification included in any one of the schedules of the Indian Medical Council Act 1956 (102 of 1956) and must be registered in a state medical register or the Indian Medical Register.</li><li>2. Postgraduate qualification (MS) in Obstetrics &amp; Gynaecology or Equivalent diploma (DNB/DGO) or Equivalent qualification in the concerned specialty included in any one of the schedules of the Indian Medical Council Act 1956 (102 of 1956) and must be registered in a state medical register or the Indian Medical Register.</li></ol>
<b>Essential Experience:</b>	Post-specialization experience of 2 years after completion of post-graduate qualification.
<b>Desirable:</b>	Female candidates would be preferred.
<b>Age:</b>	Below 65 years as on last date of submission of application.
<b>Monthly Remuneration:</b>	Rs. 16,000/- per month; 4 Visits (2 hours per visit); Rs. 4,000/- per visit. Additional visits - Rs. 2000/- per hour would be paid accordingly.
<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"><li>• To provide specialist consultation and clinical services in the field of Obstetrics and Gynaecology for students, staff, beneficiaries, and other patients attending the Institute Medical Centre.</li><li>• To evaluate, diagnose, and manage common and emergency gynaecological and obstetric conditions as per standard medical guidelines and protocols.</li><li>• To maintain proper medical records, prescriptions, case sheets, and documentation related to patient care.</li><li>• To provide guidance in preventive healthcare, women's health awareness, screening programmes, and health education activities organized by the Institute.</li><li>• To assist the Institute during medical emergencies related to obstetric and gynaecological conditions whenever required.</li><li>• To ensure confidentiality, ethical conduct, and professional standards while dealing with patients and institutional matters.</li><li>• To coordinate and work in collaboration with the Medical Officer and other healthcare personnel of the Institute.</li></ul>



	<ul style="list-style-type: none"><li>Any other duties assigned by the Competent Authority of NIPER Hajipur.</li></ul>
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<b>Post 5:</b>	<b>Visiting Consultant /Counsellor (Psychology)</b>
<b>Vacancy:</b>	One (01)
<b>Essential Qualifications:</b>	<ol style="list-style-type: none"><li>Post-graduate qualification in Clinical Psychology or Psychology from a recognized university.</li><li>Registered with the Rehabilitation Council of India (RCI).</li></ol>
<b>Essential Experience:</b>	<ol style="list-style-type: none"><li>At least two years of relevant experience in psychological counselling after completion of the qualifying degree, out of which 1 year preferably in a higher educational institution/hospital setting.</li></ol>
<b>Desirable:</b>	<ol style="list-style-type: none"><li>Experience of counselling adults in the age group of 18 to 40 years, preferably in an educational institution or in any counselling centre or psychiatric clinic, Counselling, administering and interpreting psychometric tests.</li><li>Have been organizing workshops/knowledge based sessions.</li></ol>
<b>Age:</b>	Below 65 years as on last date of submission of application.
<b>Monthly Remuneration:</b>	Rs. 12,000/- per month; 4 Visits (3 hours per visit); Rs. 3,000/- per visit. Additional visits- Rs. 1000/- per hour would be paid accordingly.
<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"><li>To render counselling services to all the students and staff of NIPER-Hajipur during the visiting hours.</li><li>To be the single point of contact for students if required for interpersonal, emotional and psychological counselling.</li><li>He/ She should be comfortable in communicating both Hindi and English.</li><li>To safeguard the security and confidentiality of all matters and the secrecy of information coming to their knowledge.</li><li>To report red flag incidents of extreme cases that demand interventions to the higher authority of the institute with utmost confidentiality.</li><li>To coordinate and work in collaboration with the Medical Officer of the Institute.</li><li>To conduct workshops, talks, and group discussions to help students as well as the staff.</li><li>To maintain a record of the mental health and well-being of the students as well as the staff who take up the services.</li><li>Any other duties assigned by the Competent Authority of NIPER Hajipur.</li></ul>

**How to apply:** The interested candidate may submit CV as per **Annexure A** for posts 1-3 and **Annexure-B** for posts 4 & 5 along with scanned copies of supporting documents (Educational Qualification and Experience) through email to [registrar@niperhajipur.ac.in](mailto:registrar@niperhajipur.ac.in) of on or **before 14<sup>th</sup> July 2026**. All professionally qualified and eligible candidates are encouraged to apply for the



position as specified above and shortlisted candidate shall be called for the written test/Interview/Skill test as institute deems fit.

Interview will be conducted through Physical mode. The date of written test/Interview/Skill test shall be convened via email to the eligible candidates. No separate call letter will be issued. No TA/DA will be given for attending the interview.

For any further information / clarification, the applicants may contact the Registrar, NIPER Hajipur directly by email.

Date of advertisement-	15/June/2026
Last date of submission-	14/July/2026

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**Annexure A**

**APPLICATION FOR THE POST OF ..... ON  
CONTRACT BASIS**

1. Name of the Candidate (in Block letters) :
2. Father's/Husband's name :
3. Date of Birth :
4. Permanent Address :
  
5. Address for Correspondence :
6. E-mail & Mobile Number :
  
7. (a) Religion :  
(b) Whether belong to Minority Community :  
if yes, please specify  
(c) Whether belonging to SC/ST/OBC :  
(d) Whether PWD / Ex-Serviceman :  
(e) Gender :
  
8. Details of Educational Qualification from Matriculation onwards (Enclose a separate sheet, duly authenticated by your signatures, If the space below is insufficient)

Sl. No	Examination Passed	Year of Passing	Name of the college/ institute	University / Board	% of marks division

9. Fulfilling the essential qualification (Yes/No) :



10. Details of experience (in chronological order) Enclose a separate sheet, duly authenticated by your signatures, if the space below is insufficient:-

S.N o.	Organization	Designation	Period of Service		Scale of Pay	Last Pay Drawn Basic Pay & Gross Emoluments	Nature of duties
			From	To			

11. Fulfilling the essential experience (Yes/No) :
12. Details of Computer knowledge :
13. Languages known (Speak, Read & Write) :
14. Additional information, if any, which you would like to mention in support of your suitability for the post :

#### DECLARATION

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

I also hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I undertake that, if at any stage of selection or even after selection, any of the information furnished by me is found to be false, incorrect or misleading, then my candidature/ appointment/ services will stand cancelled/ terminated without assigning any reasons thereof.

Signature

Date:

Place:

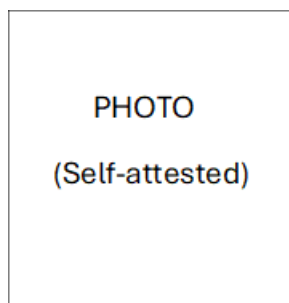
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**Annexure B**

**APPLICATION FOR THE POST OF VISITING CONSULTANT**

	POST OF VISITING CONSULTANT-	Post applied for (Kindly tick the box below)
1-	Visiting Consultant – Specialist Doctor (Obstetrics & Gynaecology)	
2-	Visiting Consultant /Counsellor (Psychology)	



1.	Name of the applicant		
2.	Gender		
3.	Date of Birth & Age		
4.	Mobile Number		
5.	Email Address		
6.	Residential Address		
7.	Communication address		
8.	Educational qualification		
	Educational Qualification	Period	Name of the University / College/ School
		From	To



9.	Professional Experience			
	Organization	Period		Designation Held
		From	To	
	Clinic details, if held: Name of Clinic (if any), Location and address of the Clinic with contact no.	Period From:	To :	Details:
10.	Registration No: State Medical Council/NMC registration In case of Specialist Doctor-			
	RCI registration number in case of Psychologist-			

11. Any other information the applicant would like to furnish-  
(Additional pages could be included).



## 12. How to apply.

Interested candidates are required to submit their application form as per the attached format, along with the relevant documents as per the qualification criteria given above on or before -----, 05:00 PM to the Email ID given below.

Email ID: [registrar@niperhajipur.ac.in](mailto:registrar@niperhajipur.ac.in) and cc to [mo@niperhajipur.ac.in](mailto:mo@niperhajipur.ac.in)

Candidate are supposed to present all the documents in original alongside the original application once called for interview (in-person).

### Relevant Documents-

- 10th/Matriculation/SSLC Mark sheet
- +2/HSC Mark sheet
- Consolidated Mark sheet of Degree
- Degree certificates, PG/Diploma certificate, Registration Certificate
- Experience Certificate.
- ID proof (Aadhaar card/Driving license/passport/PAN card or any Government-issued ID with address).

Accordingly, all professionally qualified Indian Nationals and eligible candidates are encouraged to apply diligently, and eligible candidates will be called for interviews (in-person only) as specified above. The applications are to be sent to the following email ID only. Applications sent to any other email address will not be considered. In case of any query, the candidate may write to the Email ID mentioned above. The application will only be considered upon receipt on or before the prescribed date.

### Declaration

I \_\_\_\_\_ declare that the information furnished above is correct to the best of my knowledge and belief. If the information furnished by me is found incorrect/false at any stage, it's liable to be taken up for action before or after my candidature is considered for engagement in a specific job at NIPER Hajipur.

Signature of the applicant

Place:

Date:

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