



**Basic Details**

Organisation Chain	Department of Pharmaceuticals  National Institute of Pharmaceutical Education and Research Hajipur		
Tender Reference Number	NIPER-HJP/SP/212/2023-24		
Tender ID	2023_MCF_739788_1		
Tender Type	Open Tender	Form of contract	Item Rate
Tender Category	Services	No. of Covers	2
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

**Payment Instruments**

Offline	S.No	Instrument Type
	1	Bankers Cheque
	2	Direct Credit
	3	Personal Cheque
	4	Bank Guarantee
	5	Demand Draft
	6	RTGS / ECS / NEFT
	7	FDR
	8	LOC
	9	ACG-67 Receipts
	10	As Per Tender Document
	11	Not Applicable/ As per Tender Document

**Cover Details, No. Of Covers - 2**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	EMD
		.pdf	Technical bid
2	Finance	.xls	Financial bid

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

Tender Fee in ₹	0.00		
Fee Payable To	NA	Fee Payable At	NA
Tender Fee Exemption Allowed	NA		

**EMD Fee Details**

EMD Amount in ₹	29,700	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	DIRECTOR, NIPER HAJIPUR	EMD Payable At	NIPER HAJIPUR

**Work /Item(s)**

Title	Inviting tender for seating arrangement, decoration and other Misc. works at NIPER- Hajipur Campus on 10-01-2024				
Work Description	Inviting tender for seating arrangement, decoration and other Misc. works at NIPER- Hajipur Campus on 10-01-2024				
Pre Qualification Details	Please refer Tender documents.				
Tender Value in ₹	9,90,000	Product Category	Miscellaneous Services	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	30	Period Of Work(Days)	2
Location	NIPER HAJIPUR	Pincode	844102	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	NIPER HAJIPUR

**Critical Dates**

Publish Date	30-Dec-2023 09:00 AM	Bid Opening Date	05-Jan-2024 01:00 PM
Document Download / Sale Start Date	30-Dec-2023 09:00 AM	Document Download / Sale End Date	05-Jan-2024 12:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	30-Dec-2023 09:00 AM	Bid Submission End Date	05-Jan-2024 12:00 PM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
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	1	Tendernotice_1.pdf	Tender documents	1975.01
Work Item Documents				
	S.No	Document Type	Document Name	Description
				Document Size (in KB)
	1	Tender Documents	QUOTATION for Seating arrangement, decoration and other Misc. works at NIPER-Hajipur Campus on 10-01-2024.pdf	Tender documents
				1975.01

**Tender Inviting Authority**

Name	ADMINISTRATIVE OFFICER
Address	NIPER HAJIPUR, EPIP CAMPUS, INDUSTRIAL AREA HAJIPUR, VAISHALI-844102

**Tender Creator Details**

Created By	Kumar Pankaj
Designation	Finance Officer
Created Date	29-Dec-2023 08:46 PM



राष्ट्रीय औषधीय शिक्षा एवं अनुसंधान संस्थान-हाजीपुर

NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH (NIPER) - HAJIPUR

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F. No. NIPER-HJP/S&P/212/2023-24

Date 29-12-2023

**Inviting tender for seating arrangement, decoration and other Misc. works at NIPER-Hajipur Campus on 10-01-2024**

NIPER, Hajipur was established in 2007 under the aegis of Ministry of Chemicals & Fertilizers as a Centre of Excellence for higher education, research and development in pharmaceutical sciences. The Institute invites bids in Two-Bid System (Technical bid and financial bid) from reputed, experienced and financially sound bidders/firms.

Brief Tender Details:

Tender Description	Tender Fees (Rs.)	EMD Value(Rs.)	Estimated Cost
Inviting tender for seating arrangement, decoration and other Misc. works at NIPER-Hajipur Campus on 10-01-2024	0.00	Rs. 29700.00	Rs. 9,90,000.00

The tender document can be downloaded from Institute website: <https://www.niperhajipur.ac.in/> and Central Public Procurement (CPP) portal and bids are to be submitted (hard copy) at NIPER-Hajipur as prescribed in the tender document. Kindly adhere to the last date and time of submission of the tender.

Critical Dates of Tender:

Particulars	Date & Time
Date of uploading of NIT & other documents (Online) (Publishing date)	29-12-2023
Documents download start date (Online)	29-12-2023
Bid submission start date (Offline& Physically)	29-12-2023
Documents download end date (Online)	05-01-2024
Bid Submission closing (Offline& Physically)	05-01-2024
Last Date of submission of Earnest Money Deposit Including the technical brochure, if any (Offline)	05-01-2024



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## INSTRUCTIONS TO BIDDERS

Bids in sealed cover are invited for Execution of the work for for Inviting tender for seating arrangement, decoration and other Misc. works at NIPER-Hajipur Campus on 10-01-2024 under two bid system (Technical Bid placed as Annexure-I and Financial Bid placed as Annexure-IV) from reputed experienced and financially sound parties. Please super scribe the outer cover of the sealed bid as "Inviting tender for seating arrangement, decoration and other Misc. works at NIPER-Hajipur Campus on 10-01-2024" with NIT Number to avoid the Bid being declared invalid. Bids not super scribed with the details mentioned above may be declared invalid.

1. The Financial bids of only eligible and technically qualified bidders will be opened, after the same has been ascertained by evaluation of the Technical Bids by the Technical Evaluation Committee. Considering the urgency & importance of the work, no requests for extending the deadline shall be considered.

2. The address, contact numbers, date of issue of quotations document, last date of submission of bids, date and time of opening of bids for sending Bids or seeking clarifications regarding this NIT are given below:

Bids to be addressed to	Director
Postal Address for Sending the Bids Physically	National Institute of Pharmaceutical Education and Research, Hajipur, Export Promotions Industrial Park (EPIP), Industrial Area Hajipur, Dist: Vaishali, Bihar-844102,
Name and Designation of the Contact Person for any query	Mr. Karan Kumar Administrative Officer
Email id of the Contact Person	<a href="mailto:administrativeofficer@niperhajipur.ac.in">administrativeofficer@niperhajipur.ac.in</a>
Last Date and Time of Submission of Bids	05-01-2024 (12:00 PM)

3. Bidders can download bid / tender document from the website of NIPER-Hajipur and CPPP portal, free of cost. Please keep visiting our website for any corrigendum/amendments and submit the bid document accordingly.

4. Manner of depositing the Bids: Sealed Bids should be dropped in the Tender Box placed at main admin building of NIPER-Hajipur by the due date and time. Late tenders will not be considered. No responsibility will be taken for postal/courier delay or non- delivery/non-receipt of Bid documents. Bids sent by FAX or e- mail will not be considered.

5. The NIT is to be signed on all the pages by the bidder. This NIT is being issued with no financial commitment. NIPER-Hajipur also reserves the right to withdraw the NIT, should it become necessary at any stage for withdrawing the NIT.

6. Forwarding of Bids — Bids should be forwarded by Bidders in a sealed envelope by duly super-scribed as stipulated above and this should contain two separate envelopes of Technical Bid and Financial Bid, duly marked with the content on each. The Technical Bid should contain copy of NIT document duly signed and stamped on each page along with Annexure-I and II of the NIT supported by demand drafts (EMD) as specified above and all the documentary proofs to establish eligibility and their potential of professional readiness



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for the services. Financial Bid envelope should contain Annexure-IV of the NIT, duly filled and signed.

7. **Modification and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission, provided that the written notice of modification or withdrawal is received by the NIPER-Hajipur prior to deadline prescribed for submission of bids. A withdrawal notice should be on a signed confirmation copy to be sent by post or by email and such signed confirmation should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of bid security. Submission of bid means that bidder has read all the terms and conditions of this Tender Documents carefully and will comply with them unconditionally. Conditional bids shall not be accepted.

8. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited bid/letter and request for post-tender correction may lead to rejection to bid and forfeiture of EMD.

9. **Validity of Bids:** The Bids should remain valid till 90 days from the last date of submission of the Bids.

10. **Earnest Money Deposit (EMD):** Bidders are required to submit (EMD) of amount Rs. 29700/- along with their bids. The EMD may be submitted in the form of an Account Payee Demand Draft from any of the public sector banks or a private sector bank authorized to conduct government business payable in favour of "Director, NIPER-Hajipur" payable at Hajipur. EMD is to remain valid for a period of 60 days beyond the bid validity period. EMD of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity, without interest. The EMD of the successful bidder would be returned, without any interest whatsoever, after the receipt of Performance guarantee from them as called for in the Work Order. The EMD will be forfeited if the bidder withdraws, or amends impairs or derogates from the tender in any respect within the validity period of their tender. EMD exemption is applicable as per GFR and its subsequent amendments.

11. **Payment Terms - Payments** will be made through ECS/ NEFT on regular basis after submission of the bills for the completed services. Taxes like GST etc. will be paid as per Govt. norms. No advance payment(s) will be made. On receipt of the Final payments, the Bidder shall furnish a "No Claim Certificate" to NIPER-Hajipur. No advance Payment shall be made.

12. **Work Completion:** The venue shall be completed in all respects 06 hours before the schedule date of the Institute's inventory for Inspection and Security Check.



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## SECTION-II

### 1. General Terms and Conditions:

(a) The Work Order or shall not appoint any sub-Work Order or to carry out any obligations under the Work Order or sub- let the Work Order.

(b) Any one or more the following action/commission/omission is likely to cause summarily rejection of tender:

(i) If the EMD is not found in order or receipts are not attached with the Technical Bid.

(ii) Any bid received late without conclusive proof that it was delivered before the specified closing time.

(iii) Any bid received unsealed or improperly sealed

(iv) Any conditional bid or bid offering rebate

(v) Any bid in which rates have not been quoted in accordance with specified formats/details as specified in the Bid Documents

(vi) Any effort by a bidder to influence the NIPER-Hajipur in the bid evaluation, bid comparison or Work Order award decision.

(c) NIPER- Hajipur reserves the right to negotiate with first lowest bidder to arrive at the fair and reasonable price. The lowest bidder shall be decided by the lowest price quoted as per financial bid.

(d) The NIPER-Hajipur reserves the right to accept / reject / select more than one Work Order or and to annul the bidding process of any or all bids at any time prior to award of Work Order without thereby incurring any liability to the affected bidders.

2. Non-disclosure of Work Order documents: Except with the written consent of NIPER-Hajipur, other party shall not disclose or share any Work Order/ provision, specification, plan, design, pattern, sample or information about the Institute thereof to any third party.

3. Termination of Work Order: NIPER-Hajipur shall have the right to terminate this Work Order in part or in full in any of the following cases:-

(i) The Work Order may be terminated in whole or in part, by either party in the event of a material breach by a party that is not cured within thirty (30) days of notice from the non-breaching party.

(i) This Work Order may be terminated in whole or in part, by a Party for convenience, on thirty (30) days prior written notice to the other Party.

(iii) In addition to the above, either Party may terminate this Work Order if the other Party (a) admits in writing its inability to pay its debts generally as they become due, or (b) makes an assignment for the benefit of its creditors, or (c) Institute or consents to the filing of a petition in bankruptcy, whether for reorganization or liquidation, under federal or similar applicable state laws, or (d) is adjudged bankrupt or insolvent by a court having jurisdiction, then in any of such events, the other Party may, by written notice, immediately terminate



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This Work Order, without further liability to the other Party, except to produce or pay all accrued payments.

4. Amendments: No provision of present Work Order shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Work Order and signed on behalf of both the parties and which expressly states to amend the present Work Order.

5. Non-Solicitation: During the term of the Work Order and for a period of one (1) year thereafter, neither party shall (either directly or indirectly through a third party) employ, solicit to employ, cause to be solicited for the purpose of employment or offer employment to any employee/s or sub Work Order or/s of the other Party, or aid any third person to do so, without the specific written consent of the other Party. For the avoidance of doubt, this restriction applies only to those employees who relate to the services performed under this Work Order. The clause does not prevent engagement based on responses by employees to public advertisement on any media that are not specifically targeted at the other Party's employees.

6. Notices: All notices, requests, demands or communications required hereunder shall be in writing inclusive of electronic means as recognized by IT Act 2000 (including any statutory modifications thereof) and shall be deemed to have been given or made (a) if by mail when deposited in the mail by certified mail, postage prepaid return receipt, requested at its address set forth on the signature pages hereto (b) if by telecopy when sent by used telecopy to the telecopy number set forth on the signature page hereto provided. Either Party may change its address or telecopy number for notice, by providing notice to the other Party of such change in the manner and within such time as provided herein.

### 7. Penalty Clause:

(i) Penalty of 1.25 times of non-executed items in due time (one day prior) a penalty may be levied after the approval of the Competent Authority, NIPER-Hajipur.

(i) For non-adherence of terms & condition specified in tender document or non-execution of quality work, a suitable penalty may be imposed as per approval of the Competent Authority, NIPER-Hajipur.

8. The Firm shall be responsible for the faithful compliance of the provisions of the work order. Any breach or failure to perform the same may result in termination of the work order Work Order as well as other legal recourse.

Any misconduct/misbehavior on the part of manpower deployed by the firm will not be tolerated and such person will have to be replaced immediately upon instructions from the Institute. The decision of the Competent Authority NIPER-Hajipur in all cases shall be final and binding.

9. Intellectual Property Rights (IPR):- The Bidder undertakes not to, in any manner, claim all or any part of the IPR or commercially exploit all or any of the proprietary rights generated and developed by NIPER-Hajipur as vested whether trademarked, copyrighted or not. The Bidder acknowledges that all IPR relating to the entire content of the existing NIPER-Hajipur website, and all the output relating to the service belongs to and vests exclusively with NIPER-HAJIPUR and under no circumstances whatsoever the Bidder shall





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Claim all or any rights proprietary or otherwise over all or any portion of the IPR belonging to NIPER-Hajipur.

10. Work made for hire: The Bidder expressly acknowledges that the material contributed by it hereunder, and its services hereunder, are being specially ordered and commissioned by NIPER-Hajipur for use in connection with the service. The work contributed by the Bidder hereunder shall be considered a "work made for hire" as defined by the copyright laws. NIPER-Hajipur shall be the sole and exclusive owner and copyright proprietor of all rights and title in and to the results and proceeds of the Bidder's services hereunder in whatever stage of completion. If for any reason the results and proceeds of the Bidder's services hereunder are determined at any time not to be a "work made for hire", the Bidder hereby agrees to irrevocably transfer and assign to NIPER-Hajipur all right, title and interest therein, including all copyrights, as well as all renewals and extensions thereto.

11. Data Security: The Bidder shall use inputs provided by NIPER-Hajipur solely for performing its obligations under this Work Order, and will not, at any time, transfer, save, download, print, disclose, or in any other way use the inputs other than as directly required for the provision of the services under this Work Order or as directed by NIPER-Hajipur in writing.

12. Force Majeure: Neither Party shall be liable for damages for any delay or failure to perform its obligations hereunder, if such delay or failure is due to causes beyond its control or without its fault or negligence, including, without limitation, riots, wars, fires, epidemics, lack of human or material resources, quarantine restrictions, unusually severe weather, earthquakes, explosions, acts of god or state or any public enemy, or acts mandated by any applicable laws, regulation or order (whether valid or invalid) of any governmental body. If force majeure event occurs the affected Party shall inform the other Party promptly and will use reasonable efforts to mitigate adverse effects and to resume performance as soon as practicable. Should the force majeure event extend beyond fifteen (15) days either Party shall have the right to terminate the Contract upon immediate written notice without any penalty or liability. However, the existing liabilities of the Parties and the NIPER-Hajipur's payment obligations for services successfully performed, provided the same is not affected by a force Majeure event, shall remain and not be affected by the force majeure event.

13. Confidentiality: Both the Parties hereby undertake that under no circumstances whatsoever they shall disclose any of the Terms of this Contract and all or any Confidential Information belonging to the other party like financial plans, business plans, and others, declared confidential to which they might have access during the association with one another in terms of this Contract, except to the extent that is already in public knowledge/domain. The Confidential Information as hereinabove detailed shall not be disclosed during the subsistence of this Contract and thereafter for a period of five years from the date of termination of this Contract for whatever reason.

14. Indemnification: The Agency, irrevocably, and unconditionally here by indemnifies and undertakes to keep the Institute and /or its Competent Authorities, officers, employees, agents, and representatives, for all times from and against all charges, cost, losses, claims, demands, and liabilities, obligations, suits, judgments, penalties, proceedings, precautions, litigations, or actions, financial or otherwise, at law or equity, including the expenses of defending any claim of liability by any third party, and from and against all actual





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damages sustained, whatsoever whether past, or current suffered or incurred by the Institute and/ or its Competent Authorities, officers, employees, agents, and representatives due to reasons of:

- (a) Breach, misconduct, omissions, misrepresentation or
- (b) Negligence on the part of Agency and or its Competent Authorities, employees, in the performance of the services including but not limited to any claim/third party claim arising out of improper or illegal use or adoption or invasion or infringement of the copyright or intellect property right and violation of confidentiality obligations.
- (c) Act detrimental to the interest and reputation of the Institute.

15. Arbitration: In event of any dispute or difference arising out of or in connection with the Contract including the interpretation of its clauses or any other matter arising out of the Contract between the Parties, the same shall be resolved by mutual discussion and if any dispute or difference arising out of this Contract or interpretation of the Contract or any other matter related to it. If the contract still remains unresolved; it shall be then referred to the Sole Arbitrator who shall be appointed by the Competent Authority, alone. And the arbitral proceedings shall be conducted strictly in accordance with the Arbitration and Conciliation Act, 1996, as amended up-to-date (including the statutory modifications thereof). The place of conducting Arbitration / seat of Arbitration shall be Hajipur, Bihar and the arbitral proceedings shall be conducted in English language only. The cost of arbitration shall be shared equally by both the parties and the decision/interim orders passed by the Sole Arbitrator shall be final and binding on both the Parties.



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## SECTION- III

### SCOPE OF WORK

The Scope of work for “**seating arrangement, decoration and other Misc. works at NIPER-Hajipur on 10-01-2024**” including all transportation, loading, unloading, installation, dismantling, labour & material etc. for proper completion of work in all respect with the following requirement

Sl No	Item Description	Quantity
1.	Stage with Carpet with Two Entry, Green Room (L X B: 30ft X 15 ft)	1 No
2.	Audience Normal Pandal (L X B: 100 ft X 50 ft)	1 No
3.	VVIP Chair for Stage	9 Nos
4.	Stage Standard Tea Table with Glass top	5 Nos
5.	Two Seater High Quality VVIP Sofa with new cover	16 Nos
6.	Good Quality SS Frame Cushioned Chairs with cover	100 Nos
7.	Good Quality Plastic Chair	250 Nos
8.	Heat Air Blowers for Dignitaries	02 Nos
9.	Carpeting full area of Pandal with Green	01 Nos
10.	Single carpet with passage Area Red Colour (500 Meter)	01 Nos
11.	One Arch Gate with Artificial Flowers	01 No
12.	Stage Decoration with Original Flower	As required
13.	LED Screen for Backdrop of Stage (H X L: 12ft X 15ft)	01 No
14.	LED Lights for Pandal	As required
15.	TV Screen/Monitor for Live Broadcasting (65 inch)	04 Nos
16.	Wooden Frame bottom finish Banner with Designing and Printing (HxL: 12ft X 4 ft)	08 Nos
17.	Two Photographer	2 Nos
18.	Master of Ceremony (Stage Management)	1 No
19.	Audio Sound System	1 No
20.	Live streaming on two platforms Facebook & YouTube	
21.	Stage Management Manpower	3 Nos
22.	Light system for Stage	As Required
23.	DG Set (Sound free) (65 KVA)	2 Nos
24.	Podiums with Mic Set with Original Flower Decoration	2 Nos
25.	Hand held wireless Mic	6 Nos
26.	House Keeping staff for cleaning of Pandal & Stage	4 Nos
27.	Clourful flags along with passage	30 Nos
28.	Wooden Standy	8 Nos
29.	Gate decoration with natural flowers	1 Nos
30.	Gate decoration with Marigold flowers	8 Nos
31.	Gate decoration with Marigold flowers	8 Nos

#### Note:

(a) Bidders are advised to go through the drawing (tentative layout plan) enclosed with the tender document however work shall be executed as per directions of the Institute authorities.

(b) Testing of all electrical items and installation to be done two day prior to the Convocation day.

(c) Wiring is to be done as per standard safety norms and follow the instructions of Designated Officer of NIPER-Hajipur. The Fire safety norms to be strictly followed as per the “Fire Precautionary Measures IS 8758: 2013” Gol guidelines.

(d) The site for the work is located at the premises of NIPER-Hajipur. The bidders are advised to visit the site of work, at their own cost, and examine it and its surroundings by themselves,



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collect all information that he considers necessary for proper assessment of the prospective assignment.

(e) Any extra work / items required other than mentioned above at the actual site of work shall be paid as per the actuals rent rates of the items. The Convener of the Site Committee shall certify that the extra work / items have been done/given by the vendor. The Convener of the site shall also certify the actual rates of the extra items / work done by the vendor. The vendor must get the approval from the Convener of the Site committee before commencing any extra work / item.

(f) Post cleaning of the Convocation site premises at NIPER-Hajipur is to be done by the contractor. A penalty of Rs. 25000/- or actual cost of the cleaning of the site premises (whichever is higher) shall be charged from the contractor's final bill.



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## SECTION -IV

### ELIGIBILITY CRITERIA AND EVALUATION PROCESS FOR BIDDERS

#### **1. Eligibility Criteria for the bidders:**

- (a) The agency should have valid GST registration (documentary evidence to be submitted).
- (b) Average Turnover in last 03 (three) financial years shall not less than 25 lakhs. (A self-attested copy of UDIN generated certificate issued by a Chartered Accountant shall be enclosed).
- (c) The bidder must have successfully executed in last seven years:
  - (i) Three similar completed services costing not less than the amount equal to Rs. 20 lakhs for each event; Or
  - (ii) Two similar completed services costing not less than the amount equal to Rs. 30 lakhs for each event; Or
  - (iii) One similar completed service costing not less than the amount equal to Rs. 40 lakhs

*The value of executed works shall be brought to current costing level by enhancing the actual value of the work at simple rate of 7% per annum, calculated from the date of completion to previous day of last date of submission of tenders.*

- (d) Minimum five (05) years of experience in carrying out or rendering similar services for Government /Public Sector Undertakings / Autonomous Body/ CFTI's/ Repute Corporate Organization.(Documentary evidence, work orders/certificates, to this effect should be enclosed).
- (e) The EMD is not required to be submitted by those MSE Bidders who are registered as Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase organization or the concerned Ministry or Department. Exemptions, if any, must be supported with legitimate documents and they shall have to enclose valid self-attested registration certificate(s) along with the tender to this effect.
- (f) There should be no criminal case pending with the police against the Proprietor/ Firm/ Partner or the Company (Contractor) and the firm should not be blacklisted by Central Government/ State Government/ PSU/any other Institute. The declaration to such state as incorporated will be assumed for this purpose.

#### **2. Evaluation Process:**

##### **A. Technical Bid:**

- i) The Stores and Purchase Section will collect all the technical bids from the bidders and the Technical Comparative Statement will be handed over to the Competent Authority for necessary approval.
- ii) If there is any deficiency in the Statutory or Non-statutory documents, the tender may be summarily rejected. During evaluation, the Competent Authority may summon bidders and seek clarification/ information or additional documents or original hard copy of any of the documents already submitted. If these are not produced within the stipulated time frame, the bid may be liable for rejection.



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iii) The Stores and Purchase Section will summarize the evaluation of technical bids in the Comparative Statement and will sent the summary sheet to Competent Authority for further action.

## **B. Financial Bid:**

i) Financial bid of technically eligible bidders will be opened physically on the prescribed date and time and the outcome will be intimated to the bidders in due course.

ii) For CVC rules regarding negotiation with L1, please referred to circular number 4/3/07 (OM No. 005/CRD/012) Dated the 3rd March, 2007.



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## Annexure-I

### TECHNICAL BID

Sl No	Technical Criteria	Documentary Evidences duly self- certified to be attached with the Technical Bid
1	The agency should have valid GST registration	Documentary Evidence to be submitted
2	Average Turnover in last 03 (three) financial years shall not be less than Rs. 25 lakhs. (A self-attested copy of certificate issued by a Chartered Accountant shall be enclosed).	Certificate issued by a by a Chartered Accountant shall be enclosed
3	The bidder must have successfully executed in last seven years: (a) Three similar completed services costing not less than the amount equal to Rs. 20 lakh for each event Or (b) Two similar completed services costing not less than the amount equal to Rs. 30 lakh for each event; Or (c) One similar completed service costing not less than the amount equal to Rs. 40 lakh	Documentary Address Proof to be submitted.
4	Minimum five (05) years of experience in carrying out or rendering similar services for Government / Public Sector Undertakings/ Autonomous Body Documentary evidence to be and CFTI's/Repute Corporate Organization. (Documentary evidence, work submitted. Orders/certificates, to this effect should be enclosed)	Documentary Evidence to be submitted
5	Exemption from EMD	Documentary Evidence to be submitted
6	Undertaking/Declaration as per Annexure-II to be submitted along with Technical Bid	Documents to be submitted





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**ANNEXURE-II**

**UNDERTAKING/ DECLARATION**

**(To be given preferably on the Letter- Head of the Firm/Company)**

To,

The Director

National Institute of Pharmaceutical Education and Research (NIPER), Hajipur

Sir,

1. This is to certify that "We before signing this NIT have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions of the NIT.
2. It is hereby affirmed that we are in compliance of/ shall comply with the statutory requirements of the Govt. of India, as applicable.
3. This is to certify that my/our firm/ agency is neither blacklisted by any government department nor there is any criminal case registered/pending against the firm or its owner/partners anywhere in India.

DATE:

(Signature of the Bidder)  
Name and Address of the Bidder



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## FINANCIAL BID

F. No. NIPER-HJP/S&P/212/2023-24

Date 29-12-2023

Name of the Bidder: \_\_\_\_\_

Name of Work: **Execution of the Work for seating arrangement, decoration and other Misc. works at NIPER-Hajipur on 10-01-2024.**

Sl No	Item Description	Quantity	Unit Price	Total Price
1.	Stage with Carpet with Two Entry, Green Room (L X B: 30ft X 15 ft)	1 No		
2.	Audience Normal Pandal (L X B: 100 ft X 50 ft)	1 No		
3.	VVIP Chair for Stage	9 Nos		
4.	Stage Standard Tea Table with Glass top	5 Nos		
5.	Two Seater High Quality VVIP Sofa with new cover	16 Nos		
6.	Good Quality SS Frame Cushioned Chairs with cover	100 Nos		
7.	Good Quality Plastic Chair	250 Nos		
8.	Heat Air Blowers for Dignitaries	02 Nos		
9.	Carpeting full area of Pandal with Green	01 Nos		
10.	Single carpet with passage Area Red Colour (500 Meter)	01 Nos		
11.	One Arch Gate with Artificial Flowers	01 No		
12.	Stage Decoration with Original Flower	As required		
13.	LED Screen for Backdrop of Stage (H X L: 12ft X 15ft)	01 No		
14.	LED Lights for Pandal	As required		
15.	TV Screen/Monitor for Live Broadcasting (65 inch)	04 Nos		
16.	Wooden Frame bottom finish Banner with Designing and Printing (HxL: 12ft X 4 ft)	08 Nos		
17.	Two Photographer	2 Nos		
18.	Master of Ceremony (Stage Management)	1 No		
19.	Audio Sound System	1 No		
20.	Live streaming on two platforms Facebook & YouTube			
21.	Stage Management Manpower	3 Nos		
22.	Light system for Stage	As Required		
23.	DG Set (Sound free) (65 KVA)	2 Nos		
24.	Podiums with Mic Set with Original Flower Decoration	2 Nos		
25.	Hand held wireless Mic	6 Nos		
26.	House Keeping staff for cleaning of Pandal & Stage	4 Nos		
27.	Clourful flags along with passage	30 Nos		
28.	Wooden Standy	8 Nos		
29.	Gate decoration with natural flowers	1 Nos		
30.	Gate decoration with Marigold flowers	8 Nos		



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31	Gate decoration with Marigold flowers	8 Nos		
<b>Total Amount</b>				
<b>GST (@_____%)</b>				
<b>Grand Total</b>				

Amount in words (inclusive of all taxes): \_\_\_\_\_



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Please read carefully the terms & conditions of contract and notes below. The Bidders are advised to quote the rates after visiting the site on any working days from the date of submission of tender in working hours 10AM to 5PM.

Certified that:

- (a) Any extra work / items required other than mentioned above at the actual site of work shall be paid as per the actual rates of the items. The Convener of the Site Committee shall certify that the extra work / items have been done/given by the vendor. The Convener of the site shall also certify the actual rates of the extra items / Work done by the vendor. The vendor must get the approval from the Convener of the Site committee before commencing any extra work / item.
- (b) The Institute will not pay any amount towards firm's transportation and Boarding/lodging. All the cost is to be borne by the bidder only. The Total amount quoted by the bidder should cater all the requirements against providing the services as per the NIT. No advance payment shall be made.
- (c) There is no hidden charges/cost to NIPER-Hajipur and above amount quoted is final in all respect.
- (d) I/We agree that the quoted offer will be valid till completion of the Contract. No escalation will be charged if any by the NIPER-Hajipur from the above the quoted prices by our firm/agency.
- (e) I/We have read, understood and agree to comply with terms and references of the tender.
- (f) Before quoting, the bidder shall inspect the site to fully acquaint himself about the conditions in regard to accessibility of site, nature and extent of ground working conditions of site and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such accounts shall be entertained by the Institute in any circumstances after award of tender.

Date:

Signature of the Bidder with Firm's Seal